

Frequently Asked Questions – Receptions on The Main

Q. How much do you charge for rental?

- A. \$2000 plus catering for a Saturday rental
\$1200 plus catering for a Friday or Sunday rental

These amounts include tables, chairs, linen, centerpieces, glass china, barware, acrylic cake & horsd'oeuvres plates, tea, water, coffee and 7 hours time (2 hours setup time, 4 hours guests on site time, 1 hour cleanup time).

Q. Can you host a ceremony and reception at your facility and is there a charge for the ceremony?

- A. The ceremony charge is \$300.

We can provide a ceremony style setup if your guest count is 100 or less. This setup includes an arch, two candelabras (you must provide 18 taper drip-less candles) a unity candle holder (you must provide the unity candle set), and a red carpet runner. The ceremony setup is on one side of the room and the tables are set on the other.

If you have a guest count of up to 150, you may have your ceremony on site, but the guests would be seated reception style at their guest tables during the ceremony.

Q. What services do you provide?

- A. We provide a “one stop shop” by providing everything you need for your event. The only outside vendors you will need are photographer, DJ, and cake (if a wedding). We have a list of preferred vendors available to assist you with these additional needs. If you book with us, you can sit back and relax. We will take care of everything, including your itinerary creation, floor plan and coordination on site at the event from beginning to end.

Q. Who provides cleanup?

- A. Receptions staff will provide all cleanups. You are only responsible to take out what you brought in. Also vendors need time to load out.

Q. How much is catering?

- A. We have many menu selections to choose from, so it depends on your selection. However, you may receive upon request a sample proposal showing the venue pricing plus catering with our least expensive menu selection. Please visit our website and complete the information request form. Be sure to include your guest count. You may also visit our website for a full menu.

www.receptionsonthemain.com

Q. What is the deposit required to book your facility and does this deposit go toward the event?

A. The deposit to book is \$1000. This does go toward your overall price of the event.

Q. Do you allow outside catering?

A. We do not allow any outside catering on a Saturday. We do allow outside catering in certain instances during the week or Friday or Sunday rental. There is a \$300 fee for using your own catering. The company responsible for bringing in the food must provide Receptions with a \$1 million insurance liability certificate and a copy of their food license from their city of origin. There is also a charge for our staff to be on site (required) and use of our bartender (required). There is a dishwashing fee for using our china.

Q. Is all your food made on site?

A. Yes, Glory House Catering owns the building and the kitchen is on site. All our cuisine and horsd'oeuvres made from scratch with fresh quality ingredients.

Q. Do you have a dance floor?

A. Our floors are made of Tuscan ceramic tile. We do not have a stage or built in dance floor, but coordinate an area for dancing in your floor plan. If your guest count is our maximum (200) you will begin with a smaller dance area that is enlarged later in the evening by removing a few tables from the reception area.

Q. Do you provide chair covers in the cost of the rental?

A. Chair covers are an additional expense. We use Seat By Design to provide black, white, chocolate brown or ivory covers with your choice of Organza sash color. Custom linen is also available. The chair covers are \$3.50 per chair. This includes the cover, sash, installation and removal. Custom linens range from \$15-\$30 per table depending on your choice. Please visit www.seatbydesign.com for options.

Q. What does your facility look like?

A. It is completely refurbished and provides an elegant neutral setting. With a neutral color palate, you can bring in any color scheme in the form of flowers, flower petals, linen, etc and create your own custom look.

Q. Is your facility strictly for weddings?

A. No, our facility is has a neutral design. We do not look like a wedding reception facility if you have a private or corporate function.